

Media Business Authority
Board of Directors Meeting Minutes
Tuesday April 11, 2017

In Attendance: Peter Bendistis, Charlene Mulholland, Frank Daly, Zubair Khan, Deborah Shipley, Lisa Johnson

Absent: Bryan Messick, Dan Lievens, Debbie Pitt, Jack Cunicelli, Christopher Dougherty, Warren Kuo, Courtney Rozsas

Guests: NONE

Meeting called to order at 6:12pm

1. Public Comments: (Zubair Khan)

a. NONE

2. Approval of Minutes (Jack Cunicelli)

a. **March Minutes-** The March Minutes were not voted on due to lack of quorum. They will be voted on at the May meeting.

3. Treasurer's Report (Debbie Pitt)-

a. **Treasurer's Report-** The Treasurer's Report will be presented at the May meeting.

4. Committee Reports (Zubair Khan)-

a. **Peter Bendistis: Car Show-** No report at this meeting.

b. **Charlene Mulholland:**

i. **Media Preservation Committee Report-** Charlene Mulholland announced that the Providence Animal Center was in the Hometown Corner in the Town Talk.

ii. **Digital Marketing Campaign Seminar Series-** Nothing to report at this meeting.

iii. **Christmas Committee-** Nothing to report at this meeting.

iv. **Merchandise Committee-** Nothing to report at this meeting.

c. **Bryan Messick:**

v. **Promotions Committee-** Nothing to report at this meeting.

vi. **Dining Under the Stars-** Zubair Khan announced that Tom's Dim Sum was requesting to come out for Dining Under the Stars and that he had a meeting with them and informed them they could run food to a spot in front of Little People's Consignment.

d. **Warren Kuo: Food Festival-** Nothing to report at this meeting.

e. **Courtney Rozsas: Media Restaurant Committee-** Courtney Rozsas had sent an email to the board stating that people were not aware of Media Restaurant Week this year. The event had been taken over this year by the Restaurant Association rather than being handled by the MBA.

f. **Jack Cunicelli: Farmer's Market / Short Term Parking Proposal-** Nothing to report at this meeting.

g. **Dan Lievens/Kevin Schramm: IT/ Merchandising Online-** Courtney Rozsas had reported by email that she would continue to handle Instagram but that she would be away for a few weeks and needed someone to handle it while she was away. Dan Lievens had reported via email that the new America's Music Series website was being currently being created and that there were two bids for the new Visit Media website to be looked at and voted on at an upcoming meeting.

h. **Christopher Dougherty: Holiday Stroll/ New Year's Eve Ball Drop-** Nothing to report at this meeting.

i. **Frank Daly: Finance/ Christmas/ Recruitment-** Nothing to report at this meeting.

5. New Business (Bryan Messick)

a. Resignation Chris Swartz- Borough Council accepted Chris Swartz' resignation from the MBA Board.

6. Borough Liaison Report (Lisa Johnson)

a. Borough Update- No Borough updates at this meeting.

7. Executive Director's Update (Zubair Khan)

a. March Report- Zubair Khan announced the opening of Yia at the end of the trolley tracks. He also informed the board of some details regarding the Inside Out program coming again to Media at the end of April. Various new developments and possibilities in Media were discussed throughout the meeting.

Meeting Adjourned at 6:55pm.

Respectfully Submitted, Jack Cunicelli, MBA Secretary